Meeting #4 Minutes

**Date:** 24/09/2022 **Time:** 08:04am **Facilitator:** Zoom – Lead by Adrian

## In Attendance

Adrian Sze Yuen Low (46866259), Ida Green Heglund (474615940), James McAuley (45340088),

## Approval of Minutes

The minutes were read from the September meeting and approved.

## Catch Up

Team members were caught up on the current situation of the team and the lack of people that attended the P/F week 8 studio.

## Prepare for Week 10 Studio

Each member was given specific task for the week 10 studio. An issue arose when discussing how much each member should contribute. This was sorted through a quick Trello check and communication.

## Low Fidelity Prototype

Brainstorming and sketches were made for the low fidelity prototype. Adrian offered to complete this task.

## Key Dates

* Week 10 stand up is due on 04/10/2022
* Design prototype and exhibit 19/10/2022

## Next Meeting

02/10/2022 | 6pm, Zoom (Link released on Messenger)

*Motion to adjourn was made at 8.43pm and was passed unanimously*